



**STRATEGY & DEVELOPMENT DIVISION  
VOLUNTEERING OPPORTUNITIES**

Volunteering Code	Division	Activities	Requirements of Volunteer(s)	Location	Day	Activity Frequency	Activity Timing	Minimum Commitment	Volunteer Criteria
<b>Direct Volunteering</b>									
D-19-01	SBHL CRC	Sports Coaching	Volunteers will be conducting structured coaching for Basketball, Soccer, Badminton, Table Tennis, Takraw, Dodge Ball, etc.  Part of our intervention involves integrating our clients into a community group. Volunteers who are part of an external team are highly encouraged to assist with the integration of our clients into their teams.	Within the SBHL, CRC or at an external location	Weekdays	Once a week	After 3pm	6 months or a minimum of 24 sessions.	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 21</li> <li>&gt; Experienced in engaging at-risk youth</li> <li>&gt; Able to and has experience coaching the sport</li> </ul>
D-19-02	SBHL CRC	Arts & Music Workshops	Volunteers will be conducting structured art, dance or music programmes.  Part of our intervention involves integrating our clients into a community group. Volunteers who are part of an external team are highly encouraged to assist with the integration of our clients into their teams.	Within the SBHL or CRC	Weekdays	Once a week	Flexible	6 months or a minimum of 24 sessions.	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 21</li> <li>&gt; Experience in engaging at-risk youth</li> <li>&gt; Able to and has experience providing arts, dance or music training</li> </ul>
D-19-03	SBHL CRC	Exposure Programme	Volunteers will introduce the clients to new sports, hobbies or activities. This aims to introduce the youths to activities that could potentially capture their interests and eventually allow them to be meaningfully engaged.	Within the SBHL, CRC or at an external location	Weekdays	Over a few sessions or Once off	Flexible	NA	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 21</li> </ul>
D-19-04	SBHL CRC CYS	1-1 Tuition	Volunteers will provide tuition lessons in preparation for WPLN, N or O level exams, mainly in English, Maths and Science subjects.	Within the SBHL, CRC or at an external location	Weekdays or Weekends	Once a week	Schedule according to the client's availability	6 months or till the end of year exams	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 18</li> <li>&gt; Able to and has experience providing tuitions</li> </ul>
D-19-05	SBHL CRC	Befriending	Volunteers will engage the clients while participating in the scheduled events or programmes. Through the engagement, volunteers will establish rapport with the clients and serve as a positive influence to them. Volunteers may also plan activities for the clients.	Within the SBHL, CRC or at an external location	Tuesday Friday	Once a week Last Friday of the month	7 - 8.30pm 6 - 9pm	6 months	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 18</li> <li>&gt; Experienced in engaging at-risk youth</li> <li>&gt; Able to engage parents</li> </ul>
D-19-06	SBHL CRC	Talks	Volunteers will conduct vocational talks or exposure to various industries and provide internship opportunities, e.g. nursing, hotel management, tourism, retail management, barber, etc.	Within the SBHL or CRC	Weekdays	Once Off	Evenings	NA	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female</li> <li>&gt; Has experience or skills in the relevant industry</li> </ul>



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<b>Skill-Based Volunteering</b>									
S-19-01	Strategy & Development	Video Production	Volunteers will assist the Company in the production of its videos. This involves content creation, video recording, editing and publishing. Videos will be used to showcase the work of Trybe and also feature success stories of the clients and staff. Equipment will be provided though volunteers may choose to use their personal equipment.	On and off site	As required in the production	Once off project or multiple projects	As required in the production	NA	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Has experience and skills to produce quality content and videos</li> <li>&gt; Required to sign an NDA due to the nature of the activity</li> <li>&gt; Must be able to work within a reasonable timeframe</li> </ul>
S-19-02	Strategy & Development	Graphic Design	Volunteers will assist the Company in the production of its print and digital publicity materials. Materials will be used to create awareness of the services in Trybe and to increase outreach efforts.	Off site	NA	Once off project or multiple projects	NA	NA	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Has experience and skills to produce quality publicity materials</li> <li>&gt; Required to sign an NDA due to the nature of the activity</li> <li>&gt; Must be able to work within a reasonable timeframe</li> </ul>
S-19-03	Strategy & Development	Translator	Volunteers will assist the Company in translating its materials into Mandarin, Malay and Tamil.	Off site	NA	When required	NA	NA	<ul style="list-style-type: none"> <li>&gt; Individual or Societies</li> <li>&gt; Has good command of the language</li> <li>&gt; Required to sign an NDA due to the nature of the activity</li> <li>&gt; Must be able to work within a reasonable timeframe</li> </ul>
S-19-04	Strategy & Development	Event Photographer	Volunteers will assist the Company to take photos during its events and activities. Equipment will be provided though volunteers may choose to use their personal equipment. Content taken must be handed over to the Company at the end of the event.	Depends on the event	Depends on the event	When required	Depends on the event	NA	<ul style="list-style-type: none"> <li>&gt; Individual or Societies</li> <li>&gt; Has experience and skills in photography.</li> </ul>
S-19-05	Strategy & Development	Event Crew	Volunteers will provide support in events planning, coordination and execution.	Depends on the event	Depends on the event	When required	Depends on the event	NA	<ul style="list-style-type: none"> <li>&gt; Individual or groups</li> <li>&gt; Male or female above the age of 21</li> </ul>
S-19-06	Strategy & Development	Copywriter	Volunteers will assist the Company in writing up copies to be used in its publication. These copies include marketing materials, annual report, website and success stories publication.	Off site	Depends on the event	When required	Depends on the event	NA	<ul style="list-style-type: none"> <li>&gt; Individual or Societies</li> <li>&gt; Has experience and skills to produce quality copies which will be used for the Company's publication.</li> <li>&gt; Required to sign a NDA due to the nature of the activity</li> <li>&gt; Must be able to work within a reasonable timeframe</li> </ul>
S-19-07	Corporate Services	Legal Advisory	Volunteers will provide legal advice to the Company when required.	Off site	NA	When required	NA	NA	<ul style="list-style-type: none"> <li>&gt; Individual or Societies</li> <li>&gt; Has experience and knowledge in legal practices</li> </ul>
S-19-08	Corporate Services	HR Practices Advisory	Volunteers will provide advice on HR practices to the Company when required.	Off site	NA	When required	NA	NA	<ul style="list-style-type: none"> <li>&gt; Individual or Societies</li> <li>&gt; Has experience and knowledge in HR practices</li> </ul>
S-19-09	SBHL CRC CYS	Career Guidance	Volunteers will provide career advice to clients who are seeking employment opportunities. Volunteers who are able to connect and refer the clients to employers will be a great benefit.	Within the SBHL, CRC or at an external location	Weekdays	Flexible	Flexible	NA	<ul style="list-style-type: none"> <li>&gt; Professional career coaches</li> <li>&gt; Has pool of employment opportunities for youth of age 15 – 21.</li> <li>&gt; Able to engage at-risk youth</li> </ul>